

Floyd S. Oldt Rose Frolik Award Rubric

Please use the nomination and recommendation letters to assign a point value for each of the criterion. Each section of criteria is worth 25 points.

#3 Involvement in UNOPA (University of Nebraska Office Professionals Association) has been completed for you. Each person has been vetted in this area.

Nominee:

	<u>Criterion</u>	<u>Points</u>
1.	Leadership Characteristics: Rose Frolik felt that a leader has two important characteristics: That of going somewhere and the ability to persuade others to follow. Examples of those are elevated expectations of self and of others, ability to overcome obstacles or setbacks, tolerance, loyalty, diplomacy, etc. (25 points)	
2.	Professionalism: Consistently achieving exacting standards, both in the work you do and the way you behave. Professionalism helps in the achievement of high-quality results, while inspiring others. Some characteristics of professionalism are competence, knowledge, conscientiousness, integrity, respect, emotional intelligence, appropriateness, and confidence. (25 points)	
3.	Involvement in UNOPA: 5 years or more of consecutive membership. Must have served on the Board within the last 5 years. Currently an active member of UNOPA. Examples of an active member include attending professional development and teambuilding offerings, participating in the parking lot fundraiser. (25 points)	
4.	Personal Characteristics: Being a good example for others includes enthusiasm, flexibility, cooperation, energy, kindness, good cheer, dignity, friendship, understanding, etc. (25 points)	

Additional Comments: