



# UNOPA NOTES

*"Soaring to New Heights"*

September 2017



## President's Message

Welcome to the New Year!

For my term as UNOPA president, I have chosen the theme, UNOPA – "Soaring to New Heights!" My hope is that members will "soar" to their potential by becoming more involved in UNOPA and participate in workshops, meetings, events, and serve on committees. I am looking

forward to new beginnings! It is going to be an exciting year from our career development to networking at our monthly meetings.

Some of our UNOPA members may be affected by the hiring freeze and are having to adjust their workloads to accommodate more responsibilities. We are being asked to do more with less. This gives you the opportunity to showcase your talents.

I am very proud of all of you and it is a pleasure to be associated with this organization and look forward to serving as your 2017-18 president.

Barbara Homer  
2017-18 UNOPA President

## September 12 UNOPA General Meeting & Brown Bag Lunch

Plan to join us for our first general membership meeting on Tuesday, September 12, 2017, 11:45 am-1:00 pm at the Nebraska East Union, Arbor Suite. We are excited to begin a new year with UNOPA by "Soaring to New Heights!" Help us build new relationships at UNOPA as we learn more about each of the officers and their positions. Please bring your brown bag lunch and a friend or coworker who is interested in experiencing UNOPA!

Sign-ups for "Secret Friends" will be available—please consider being part of this fun, relationship-building activity!

To sign up, go to: <https://generalmeetingseptember.eventbrite.com>

### UNOPA's Mission

Education is the birthright of every person. We as members of the University of Nebraska Office Professionals Association pledge ourselves to safeguard that right. We acknowledge the unique role of educational office professionals and the importance of their contributions to the university and the community. The purpose of UNOPA is to provide professional growth and promote high professional standards for educational office professionals with the University of Nebraska, as partners, upholding the quality of service to the university educational system and the community.

### UNOPA Board of Directors

President, Barbara Homer  
472-3677 bhomer2@unl.edu

President-elect, Donna Bode  
472-8537 dbode2@unl.edu

Treasurer, Susan Wesely  
472-2181 swesely2@unl.edu

Recording Secretary, Marsha Yelden  
472-7306 myelden1@unl.edu

Corresponding Secretary, Kathrin Schwartman  
472-0096 kath@unl.edu

Immediate Past President, Tricia Liedle  
472-3305 pliedle2@nebraska.edu

Awards Director, LaRita Lang  
472-3826 llang@unl.edu

Bylaws/Nominating Director, Mary Guest  
472-3123 mary.guest@unl.edu

Career Deveopment/PSP Co-directors  
Debbie Hendricks, 472-3755 dhendricks1@unl.edu  
Lorraine Moon, 472-6082 lmoon1@unl.edu

Technology Director, Jennifer Greenlee  
472-2807 jgreenlee2@unl.edu

Employee Concerns Co-directors  
LeAnn Frobom, 472-7913 lfrobom2@unl.edu  
Kathy Schindler, 472-1730 kschindler1@unl.edu

Outreach Co-directors  
Gretchen Mills, 472-7670 gmills3@unl.edu  
Mikki Sandin, 472-2126 mikki.sandin@unl.edu

Membership Co-directors,  
Kelsey Sims, 472-8209 ksims2@unl.edu  
Jennifer Haley, 472-2425 jhaley1@unl.edu

UNOPA Notes Director, Judy Anderson  
472-7021 janderson5@unl.edu

Ways & Means Director, Marla Nissen  
472-2025 mnissen3@unl.edu

Presidential Advisor, Lola Young  
472-6623 lyoung5@unl.edu

Digital Commons, Jane Schneider  
48nsh90@gmail.com

Marketing, Kelsey Sims  
472-8209 ksims2@unl.edu

## Football Parking Lot

As most of you know, UNOPA sells parking spots on football Saturdays as our main fund raiser...cuz we don't want to sell cookie dough or cook books. So, if you agree with that belief, we could sure use your help on one (or more) of the next home football games. The September 16th game is at 11:00, so I believe we have those spots filled. The next opportunity would be the Rutgers game on September 23rd. Rumor has it that the game will be at 2:30 p.m. and I'm sure we could use your help.

Working the UNOPA parking lot is a LOT of fun! (See what I did there?) Sign up with a friend or meet someone new and make a new friend. Bring your coffee or soda and a snack. We don't care. It's laid back and easy and you meet some great fans. Watch for the sign-up sheets at the next General Membership Meeting or through UNOPA emails.

## A Message from your Editor

Happy New Fall! You may notice a little difference in the UNOPA Notes this month. That is because I'm old fashioned and nostalgic for paper newsletters, and since I'm the editor, I get to do the newsletter the way I am most comfortable. Also, it is easier to submit and judge in the newsletter competition at national conference. I know some of the long-time UNOPA members will enjoy it. As far as you young, modern, techie types...sorry (not sorry). :) Either way, I hope you enjoy it.

However, it would be a MUCH better newsletter all around if EVERYONE helped out and submitted something for the newsletter. Is your office doing something fun or creative? Did you have a great experience this summer you'd like to share? Have you read an article that inspired you that could help others? I'm open to "almost" anything...within reason!

This month is kind of an abbreviated newsletter as we get warmed up for the new school year. But we've included some things we wanted you to know right away.

Thanks for reading!

Judy Anderson, janderson5@unl.edu

## Awards

It is that time of year again...when UNOPA is seeking nominations for the following awards:

### 2017 Floyd S. Oldt Boss of the Year

This award honors excellence in personal management. It recognizes University of Nebraska employees who demonstrate outstanding skills in employee supervision and interpersonal relations.

### 2017 Floyd S. Oldt Silver Pen

This award honors two office/service employees who have demonstrated superior performance while employed at Nebraska and who have made significant contributions to the University community.

### 2017 Floyd S. Oldt Outstanding Staff

This award was created to recognize an outstanding Nebraska office/service employee who demonstrates distinguished service and contributions to the University community.

Nominations for any of the above awards are due by **Thursday, October 12, 2017.**

Information about the award criteria and the nomination forms are found on the UNOPA website at <http://unopa.unl.edu/annual-awards>. If you have any questions, please contact LaRita Lang at [llang@unl.edu](mailto:llang@unl.edu) or 402-472-3826.

## Member Concerns

Our thoughts have been with Kathy Bennetch, former UNOPA president, on the death of her husband, Harold, on August 28, 2017. Services were held on Thursday, August 31, 11:00 a.m. at Vine Congregational Church.

Personal condolences may be sent to Kathy at 6930 Garland St., Lincoln, NE 68505.

# UNOPA General Membership Meeting Minutes

May 9, 2017

11:45 a.m.-1:00 p.m.

Nebraska Union

## CALL TO ORDER

President Tricia Liedle called the meeting to order at 12:00 p.m. and welcomed new members and guests.

## APPROVAL OF MINUTES

Minutes of the April 12, 2017, general membership meeting were emailed to the membership prior to the meeting and were approved as presented.

## OFFICER REPORTS

**Treasurer's Report.** The April 2017 treasurer's report was emailed to the membership prior to the meeting and will be filed for audit. The 2017-2018 Proposed Budget was presented. Mary Klucas moved to approve the 2017-2018 Proposed Budget. It was seconded by Gretchen Mills and passed by a show of hands of the membership.

## COMMITTEE REPORTS

**UNOPA Notes.** Articles are due for the newsletter on May 24.

**Membership.** Alycia reported there are currently 94 UNOPA members: 64 active, 11 new, 13 retiree, 4 associates, 1 honorary, and 1 lifetime.

**Nominating.** Cheryl Wemhoff announced that the bylaws that were voted on by the membership did all pass. Jane Schneider moved to destroy the election ballots on Survey Monkey. It was seconded by Lorraine Moon and passed.

**Ways & Means.** Marla Nissen presented \$25 gift cards to Alycia Harden and Kathy Schindler for their work at the UNOPA football parking lot. Their names were drawn from all the parking lot workers.

**Past President.** Roddy Spangler informed the group about the Bradley Munn Professional Growth Fund and encouraged everyone to apply for reimbursement of any educational expenses they might incur. These may be conference or workshop fees, books, or anything for educational purposes. UNOPA can also use these funds in acquiring speakers and hosting workshops. Requests are reviewed three times a year—February 15th, May 15th, and October 15th.

**Outreach.** The 50/50 drawing totaled \$70; \$35 was presented to Marla Nissen, which she requested to go directly to Camp Kesem along with the other \$35. The Secret Friends reveal party will be held May 18 and the Summer Social will be held in late June at the Nebraska East Union bowling alley.

## PROGRAM

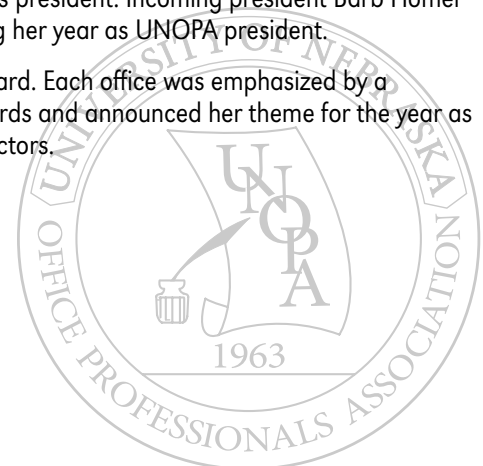
The 2016-17 outgoing executive board members and committee directors were recognized and presented with certificates by outgoing president, Tricia Liedle, who then shared remarks about her past year as president. Incoming president Barb Homer then presented Tricia with an acrylic plaque and a past-president pin, recognizing her year as UNOPA president.

Lola Young conducted the installation ceremony of the new 2017-18 executive board. Each office was emphasized by a candleholder with different colored ribbons. President Barb Homer said a few words and announced her theme for the year as "Soaring to New Heights." She then introduced the new standing committee directors.

The next meeting of the general membership will be in September.

Both the outgoing and incoming presidents adjourned the meeting at 12:48 p.m.

Submitted by Judy Anderson, recording secretary



# HOLIDAY SHOPPING BUS TRIP

**November 11  
6:30 a.m. to 10:30 p.m.**

## **Legends and Zona Rosa Malls | Kansas City**

Want to get a jump on your holiday shopping and spend the day with friends? This is the trip for you! We will start the day at Legends Outlet Mall (<http://legendsshopping.com/>), arriving there by 10:00 a.m.

In the early afternoon, we will go to Zona Rosa Mall (<http://www.zonarosa.com/>).

This year we want to fill the bus and all profits will go to support professional development and activities for the 2018 Conference of the National Association of Educational Office Professionals. If we fill the bus, all shoppers' names will be entered in a drawing. The winner of the drawing will have some extra cash in their pocket, as they will receive \$50 in cash on our way to Kansas City! Help us sell 50 seats!

The cost for this shopping-packed day is \$50/person. Please complete and return the registration form on the next page.

### **Hosted by:**

**Debbie Hendricks, Diane Wasser, and Mary Guest**



# 2017 Holiday Shopping Bus Trip Registration

**Registration Deadline: October 1, 2017**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Traveling with: \_\_\_\_\_

Check #: \_\_\_\_\_ Cash: \_\_\_\_\_

## Mail check and registration form to:

Debbie Hendricks

317 Orcutt East, Lincoln, NE 68504 OR

106 Canfield Administration, UNL, Lincoln, NE 68588-0423

**Registrations will be taken on a first-come, first-reserved basis. Your space on the bus will be reserved upon receipt of your registration form and payment of \$50/person. Registrations will be accepted until the bus is full. If you need to cancel, refunds will be given ONLY if we can fill your seat.**

**REMEMBER** – if we sell 50 seats, you will be entered in a drawing to receive \$50 in cash!!

**The bus will leave from the south WalMart parking lot, 8700 Andermatt Drive, at 6:30 a.m. and return to the same location by approximately 10:30 p.m.**

**If you have questions, please contact any of the following:**

**Debbie Hendricks**

debra.hendricks@unl.edu

402-310-1014

**Diane Wasser**

dwasser@unl.edu

402-416-7809

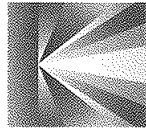
**Mary Guest**

maryguest180@gmail.com

402-613-2430

# Camp Kesem Says Thank You

Below is a letter received by last year's president, Tricia Liedle, from her chosen charity, Camp Kesem.



**kesem**

*A child's friend through and beyond a parent's cancer™*

## Board of Directors

Scott Bartell  
Nena Biggs  
John K. Bradburn  
Emily M. Brakebill, Charwoman  
Thom Brown  
Ben Comwell  
David Cronin, Treasurer  
Becky Crowe  
Kath Dierckx  
Ron Glickman, Board Chair Emeritus  
Jerry Katz  
Darren Macoce  
Betsy Morton  
Mark Luck Olson  
Roe Plotkowsk  
Jane Saccaro, CEO  
Caryn Solomon  
Jay Stilwell, Secretary  
Sudarsan Thatta  
Les Rave Wedeking, Founder

August 1, 2017

UNL Office Professionals Association  
2021 Transformation Dr. Suite 3220  
Lincoln, NE 68588

Dear Friends of Kesem,

Thank you for your generous contribution in the amount of \$399.5 in June 2017 supporting Camp Kesem at University of Nebraska. Your donation will bring life-changing benefits of Camp Kesem to more of the 5 million children touched by a parent's cancer.

This past summer, we served 6,100 children across the country. For many of these children, Camp Kesem is the first place where they are surrounded by peers who truly understand them. Because of your support, we plan to provide more of these children with the comfort of knowing that they are not alone. In 2017, we plan to welcome over 7,000 children at free summer camps and year-round support services from coast to coast.

Thank you for believing in the work that we do. You truly are part of the "magic" that is Kesem.

Kind regards,

Jane Saccaro  
CEO, Kesem

P.S. Corporate matching gifts are an easy way to double your gift to Kesem. Simply contact us at [development@campkesem.org](mailto:development@campkesem.org) to learn more.

*No goods or services were provided in exchange for your contribution. Camp Kesem is a national nonprofit 501(c)3 with EIN # 51-0454157. Gifts made to Camp Kesem chapters will be designated to the chapter indicated. Upon discretion and consent of chapter leadership, national management, and Camp Kesem Board of Directors, these gifts may be redirected towards expansion of Camp Kesem to new communities.*

P.O. Box 452, Culver City, CA 90232 [campkesem.org](http://campkesem.org) A 501c3 nonprofit organization