MESSAGE FROM THE PRESIDENT

I can’t believe how fast my term as President is going! Before we get caught up in the fast pace of the end of the semester, I would like to take this opportunity to look back over this UNOPA year, and to take a look forward to what is on the horizon for the rest of this year.

Accomplishments/Activities in Review

Our first meeting of this academic year was held on September 9. The Veterans Memorial Garden located in Antelope Park was announced as this year’s 50/50 recipient. Keith Fickenscher, Chair of the Veterans Memorial Garden Advisory Council, was in attendance to provide a history of the garden. Susan Poser, Associate to the Chancellor, was also in attendance and spoke on the importance of UNOPA to the University. Lola Young, NAEOP Central Area Director, presented information on being a 3-D member and the benefits of belonging to all three organizations—UNOPA, NEOPA, and NAEOP.

Linda Crump, Assistant to the Chancellor and Director of Equity, Access and Diversity Programs, was the guest speaker at our October meeting and provided information on the responsibilities and duties of her office, as well as a look at Ballot Initiative 424 and the potential implications for the university.

On October 28, the Career Development Committee hosted a workshop—“The Spoke Not the Wheel.” The workshop was held in two parts: 1) a panel of “spokes”—Debbie Hendricks, Linda Arnold, and Beth Griffin, and 2) a panel of “wheels”—Dean Jack Oliva, Professor ZB Mayo, and Dean Ellen Weissinger. A

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(See MESSAGE on page 6)
By now, you have received the nomination form for the 2009-2010 UNOPA officers, and I hope you took the opportunity to nominate fellow members to help lead UNOPA in the upcoming year. When the nominations are presented at the March 10 General Membership Meeting, final nominations will be taken from the floor.

UNOPA’s voting procedure follows guidelines outlined by Robert’s Rules of Order Newly Revised. Our Bylaws state, “The officers shall be elected, by mailed ballot, prior to the annual meeting, and shall hold office for a term of one year or until their successors are elected, beginning July 1.”

After the nominations are presented, the Nominating Committee will be appointed as the “Teller Committee” and will distribute, collect and count the ballots. Once the deadline for return of ballots has passed, the Teller Committee will prepare the “Election Teller’s Report” which is submitted to the President. The results are then announced to the membership.

I hope my articles on Parliamentary procedure help to demystify Robert’s Rules and provide clarity on how they are incorporated in UNOPA’s Bylaws, procedures and practices.

NAEOP Annual Conference
Young Offers $5 NAEOP First-time Member Discount

By Lola Young, CEOE
NEOPA, NAEOP Liaison, NAEOP Central Area Director

NAEOP’s Annual Conference is coming soon to a state near you! That’s right; we want YOU to attend the NAEOP Annual Conference July 20-24, 2009, in Bloomington, MN. Our conference co-chairmen have lined up some outstanding speakers for briefings as well as the keynote speaker for this conference. It will be well worth your time away from work.

For those of you who have attended conferences before, there will be some noticeable differences. First off you will notice the difference in the registration form that was printed in the NES Connector. It is one ledger-sized form (one-sided) rather than two front and back pages. There are also some changes in the schedule. For example, the Awards Luncheon will take place on Thursday rather than Wednesday. I expect a few other changes have been noticed as well.

It is important to keep in mind that Central Area will be hosting the 2010 conference, and this is our last chance to get first-hand knowledge about the events we will be in charge of next year. I’m certain Mary Guest and Gretchen Walker, our state representatives in this adventure, would appreciate the expertise you can glean from attending this conference.

If you are not currently a member of NAEOP and would like more information on this conference and/or would like to join NAEOP, please contact me at lyoung5@unl.edu or 402-472-1047 and I will be more than happy to do whatever I can to help you out. This includes my offer to pay $5 of your membership fee should you choose to join NAEOP as a first-time member.

Mark Your Calendar Now—July 20-24, 2009
Central Area Professional Development Day

By Lola Young, CEOE
UNOPA NEOPA/NAEOP Liaison
NAEOP Central Area Director

“...our positions are critical...the lifeblood of an organization.”

Do you take advantage of professional growth opportunities? If not, why not?

Not only do these opportunities help you to learn and become a more valuable employee, but they can even help you to earn more merit pay. Of course, it is your responsibility to provide your supervisor with your professional growth information attained prior to requesting your supervisor to complete your evaluation form.

There is an outstanding professional growth opportunity coming soon. As NAEOP’s Central Area Director, it is my pleasure to invite you to join NAEOP members from Kansas, Illinois, Missouri, Indiana, Nebraska, and Iowa (KIMINI) for our annual Central Area Professional Development Days (CAPDD). This year’s theme is “Cultivating Your Talents in Illinois!” We will be gathering March 27-29, 2009, at the Eastland Suites Hotel and Conference Center in Urbana, Illinois.

Our conference chairs have provided us with a variety of excellent topics and speakers. Our keynote speaker is Topper Steinman who is an Educational Program Specialist with the National Center for Conflict Resolution Education in Urbana, Illinois. The title of Topper’s address is, “No More ‘Just a Secretary’ – The Art of Communication.”

We will be focusing on five critical elements of communication that contribute to a quality work place environment. This program is designed to affirm the fact that our positions are critical in the lifeblood of an organization.

You will have choices of the workshops that follow the keynote speaker session. NAEOP Past President UNOPA NEOPA/NAEOP Liaison

Embrace Change...
There is no Alternative

By ZB Mayo, IANR International Programs

I was asked to expand on a few comments I made at the UNOPA Bosses Luncheon in November regarding change and adaptability. My first suggestion is that we all must “Embrace Change.” In this fast paced world, there really is no alternative. The world changes rapidly, adopting new technologies, and re-engineering the way we accomplish our jobs. Although these changes affect everyone at the University, change often affects you and the work you do first! A never ending list of changes such as implementation of new student tracking systems, enrollment systems, payroll processing and management, new or modifications to accounting systems, grant accountability and management, purchasing procedures, curriculum changes, facilities management, security issues, parking regulations, reorganization, and a variety of other changes affect the job you do, as well as the rest of the University community. You must be adaptable and be able to change rapidly, learn new technologies, and hone your problem solving skills to make adjustments on the move!

Many of you may think I’m not living in the real world for saying this, but I believe the vast majority of these changes ultimately work out to be beneficial. The problem is often in the implementation stage. As the old saying goes, “a good deed seldom goes unpunished.” The University is a very complex collection of programs and it is difficult to anticipate all of the “unintended consequences” of any significant change that is being implemented. We rely heavily on office professionals to not only help develop the new systems, but to make corrections or expansions to make the systems work across our complex structure. Throughout my 36+ years at the University, I have always marveled at the ability of office professionals to continue to develop our problem solving skills and improve our ability to work effectively with colleagues. The technical skills alone will not be enough for us to be successful.

UNOPA, NEOPA and NAEOP are committed to continuing education and professionalism. These are important goals! I encourage you to take advantage of the opportunities these organizations provide to help you meet the ever-changing requirements of your current and future positions.

This past summer, I had the pleasure of attending NAEOP’s annual meeting. I was truly impressed with the program, and the excitement of the attendees was both contagious and impressive. The commitment to professionalism and improving skills was obvious. Everyone had fun meeting others and learning new information. Based on my experience, I highly recommend the annual conference to all who can work it into their schedule. The leadership and participation by Nebraska members was evident wherever I looked.

Thank you for the great work you do to help make the University of Nebraska a truly great University.
Jodie Barnes:

Jodie grew up in Lincoln. Upon completing requirements for a two-year office certificate at Southeast Community College, she began a lengthy career with the State of Nebraska that included the Department of Motor Vehicles and the Department of Roads. While employed by the State Patrol she taught development classes and coordinated training for positions working with domestic violence, and is currently an Administrative Assistant for the UNL Police Department.

Jodie’s husband Kevin is an Assistant Foreman with Concrete Industries. They have two daughters—Charissa, a Junior at North Star High School, is a page editor of the school newspaper and an advocate for animal rights. Hanna is in the third grade at Arnold Elementary and loves playing softball, singing and playing her guitar. Jodie LOVES Nebraska football and volleyball and is a huge fan of the Dallas Cowboys.

Their spare time activities include fixing up a recently purchased cabin in Fremont. Also, since Kevin is a wonderful baker, they enjoy sharing home-baked goodies with family and friends. Asked why she joined UNOPA, Jodie replied: “To learn more about the University and to make connections.”

Elsbeth Pelter:

Elsbeth graduated cum laude from Doane College in May of 2008 with a Bachelor of Arts degree in Graphic Design with an emphasis in web programming. She works for UNL’s Center on Children, Families and the Law. Her responsibilities include facilitating training for lawyers, judges and social workers involved in the juvenile court system, while managing several websites. Elsbeth will leave to attend law school this August. She is a huge Husker football fan and loves attending the games. Elsbeth’s sports interests also include NFL football. Her favorite team is the Raiders, but she and her fiancé cheer on the Eagles, too, since he’s from Philadelphia.

Other favorite past-times include enjoying art and design, learning more about technology and web programming, and doing crafts such as knitting and quilting, which she can do while watching football. Her life isn’t “all football,” however. While she loves beaches, her favorite vacation spot is in the mountains. Elsbeth loves to ski in Colorado. Halloween is her favorite holiday, and she and her fiancé even briefly considered a Halloween-themed wedding! Asked why she joined UNOPA, Elsbeth replied: “To learn more about the University and its other departments.”

Mackenzie Rundle:

Mackenzie was born and raised in Lincoln, NE and is definitely a Husker. She says there was never any doubt that she would end up at UNL!

She obtained a Bachelor of Science degree in Criminal Justice in December 2007. She worked for the Biology Advising Center during her UNL undergraduate years. In January 2008 she became a Clerical Assistant for the Office of Scholarships and Financial Aid.

Mackenzie plans to continue her education and will pursue a degree in either International Relations/Human Rights or Criminology, which she feels will prepare her for a position with the federal government, although she isn’t ruling out a non-governmental position.

She has definite career aspirations, and said she’s willing to settle with being the first female president!

Mackenzie leads a busy life. She attends many live sports events, including Husker games, but will occasionally watch a game on television. She is currently studying Arabic, just for fun, although she commented it could increase her employability with a future employer. She spends considerable time studying, but enjoys getting together with friends and family. Her idea of a great night out includes grabbing a bite to eat at the Bread & Cup or Sher-e-Punjab and then taking in a movie at the Ross. She also enjoys watching old cinema classics.

Mackenzie collects old leather bound books and says she is obsessed with vintage furniture and other antiques. Tilly, her pet kitten, is “an absolute spazz,” and she says they complement each other very well.

The Colorado mountains are a favorite vacation getaway, and she traditionally spends Valentine’s Day with her best friend, watching Zombie movies. Asked why she joined UNOPA, Mackenzie replied: “My fellow co-workers encouraged me.”
Jennifer Dam, Assistant Director for Campus Planning and Space Management, Institutional Research & Planning, presented to our combined UNOPA/UAAD January meeting on “What’s Happening on Campus?” Jennifer gave an overview of the City and East Campus Master Plans and explained, on both campuses, a few of the projects that are currently underway, as well as plans for some upcoming projects. “Wish list” projects for the campuses were shared with our group. We viewed several maps – UNL and surrounding property – and recently taken pictures of some of the current campus projects, which include the new Physics Building, Mabel Lee Recreation Fields, Abel-Sandoz Welcome Center, 17th & R Housing, Morrison Life Sciences Center, Law College classroom addition, Barkley Center addition, Keim Hall renovation, and the Animal Science HVAC project. Jennifer also touched upon some of the challenges that come with campus and space planning.

In addition, Jennifer showed us what an impact the Antelope Valley Project has made, both to the University and the City of Lincoln. She explained that the State of Nebraska recently passed legislation (LB1116) that will transfer the land that State Fair Park resides on to UNL on January 1, 2010. This area of land will be transformed into the Nebraska Innovation Campus. Jennifer then shared the concept plans for the Nebraska Innovation Campus which include priority areas: Food Science and Food Safety, Transportation Research and Safety, Energy Sciences (Alternative Energy), Agricultural Biotechnology, Robotics, Bone Replacement, Computer Technology, and Laser Science.

Jennifer’s presentation was interesting and I was pleased with how attentive our audience was.

I found it exciting to learn what is happening on both UNL campuses.

(Continued from page 3)

Central Area Professional Development Day

Elizabeth “Liz” Sexson will present “Orchestrate Your Future – Using Your Talents.” This workshop will focus on developing your talents both in the changing workplace and away from the office. Liz asks that you join us and experience new fun ideas to make each day a day of “Using Your Talents.”

Naomi Fetters will present a workshop on “Professional Standards Program.” Naomi will explain the program and will assist participants in determining the best approach to earning the recognition and certification.

For those not attending the workshops, we have provided an opportunity to tour the Carle Foundation’s Carle House, which was built to provide a “home away from home” for families of hospitalized patients, since they frequently require quick hospital access. It provides many homey features including 12 bedrooms with private baths, and a view of Crystal Lake Park.

Registration fees are $60 for NAEOP Members and $80 for non-NAEOP Members and includes a deli-buffet lunch on Saturday, and if you stay at the conference, a complimentary breakfast will be available from 6-10 a.m. The Saturday evening banquet ($19) and Sunday brunch ($11.75) are optional. Hotel reservations are due Friday, February 27. For further information on this event, please contact me at lyoung5@unl.edu or 402-472-1047.

Diversity

By Pat Hust, Center for Science, Math and Computer Education

Rev. Dr. Martin Luther King, Jr.’s dream lived on in those who attended the 23rd Annual Freedom Breakfast January 16, 2009. UNOPA was one of many sponsors which included numerous individuals and corporations. Major event supporters were the City of Lincoln, Lincoln Public Schools, Southeast Community College and the University of Nebraska–Lincoln.

The keynote speaker was retired Lancaster County Judge Jan Gradwohl who emphasized that ‘the election of Barack Obama was not the end of the dream, but evidence that the dream continues and there is hope for the future.” She noted that discrimination, violence and hate against people of color is alive—especially in Nebraska. As examples, she pointed to recent votes in which Nebraskans ended affirmative action and supported political candidates who promised to get tough on illegal immigrants.

Other speakers at the Freedom Breakfast included a welcome by the Mayor’s wife, Judy Beutler; and remarks by Susan Poser, Associate to the Chancellor at the University of Nebraska–Lincoln, Jack Huck, President of Southeast Community College; E. Susan Gourley, Superintendent of Lincoln Public Schools; and Jose Soto, member of the Breakfast Committee. Thomas Christie, Administrator of the LPS School/Community Multicultural Education program, provided information about the Learn to Dream and Pell Grants, and then announced the winners of the four 2008 Martin Luther King scholarships.

Our dream of respect and equality can be achieved through education. Gradwohl said, “It is too early to change the tense in the famous spiritual ‘We Shall Overcome’ to ‘we have overcome.’” However, she optimistically concluded, “Deep in my heart, I believe… we will overcome.”
MESSAGE FROM THE PRESIDENT

(Continued from page 1)

silent auction was held to help cover expenses and raise money for the Bradley Munn Professional Development Fund.

UNOPA hosted the annual Boss’s Luncheon in November. Professor ZB Mayo, 2007 Nebraska Educational Administrator of the Year and 2008 National Association Educational Administrator of the Year reflected on attending the NAEOP Annual Conference in Broomfield, Colorado to accept his award. He was quite impressed with the conference, and voiced his support of UNOPA and the importance of professional organizations. Beverly Russell, Assistant Director of Extended Education and Outreach, received the 2008 Floyd S. Oldt Boss of the Year award. The CEDARS Foundation, and specifically teenagers living at CEDARS, was announced as the recipient of this year’s Giving Tree. Gifts were collected and delivered to CEDARS in December. State Senator Tony Fulton spoke on the Guardian Angels Homecare Program, a business he founded to help elderly people stay as independent as possible.

At our December meeting, we were entertained with holiday music by our own Judy Anderson, and her counterparts, Julie Felzein and Dave Claus. We are fortunate to have such talent within our membership! The UNOPA tumbler was also unveiled at this meeting (see Purchase a Tumbler, page 6), and was made available for purchase. All profits from the sale of these tumblers will go into the UNOPA 50th Anniversary Celebration fund.

Our January meeting was the annual UNOPA/UAAD combined meeting. This is a great opportunity for the two organizations to meet together. Jennifer Dam, Campus Planner in Institutional Research and Planning, presented information on “What’s Happening at UNL.” This was a very informative presentation on the changes occurring on campus now, and what is planned for in the future.

Upcoming Activities

With only four more general membership meetings to be held this year, here is a glimpse of what’s to come:

❖ The awarding of the Outstanding Staff and Silver Pen awards
❖ Ed Zimmer and Mike Zeleny will present information on the past and future of the Whittier Building
❖ Guest speaker, Ken Dewey, Professor of Climatology in the School of Natural Resources and Climatologist with the High Plains Regional Climate Center. Dr. Dewey is a well known speaker and will provide very timely information on our tornado season.
❖ UNOPA Past Presidents will be honored
❖ Rose Frolik Award will be presented
❖ Home Economist, Lorene Bartos, will provide information on how we can conserve resources
❖ Installation of Peg Johnson, UNOPA President, and the Officers and Board of Directors, 2009-2010
❖ UNOPA’s Annual Summer Social—a great opportunity to network with UNOPA members in an informal setting
❖ Future Professional Development Opportunities
❖ Career Development Workshop
❖ NAEOP Central Area Professional Development Day, Urbana, Illinois
❖ UNOPA will host the Nebraska Educational Office Professionals Association Spring Conference, Lincoln, Nebraska
❖ Monthly PSP brownbag/work sessions

Focus on Membership

This year, Julia Brebner, Membership Director, and Sandy Lineberry, Mentoring Director, have joined forces to welcome new office professionals to the university. Each new office employee has been greeted by a UNOPA member and presented a UNOPA mug filled with logo items provided by various UNL departments and a packet of useful information to help them learn about university resources and policies.

In January, Julia Brebner and her Membership Committee hosted a luncheon for new members. Eight new members were in attendance. I was also invited to attend and felt this was a great opportunity to meet the new members in a smaller setting than our general meetings. We hope to offer at least one more event such as this one before this academic year ends, for the new members who were unable to attend the luncheon.

Wow! It’s been a busy year—and we aren’t done yet! I hope you have been able to meet some of our new members and to take advantage of what UNOPA has to offer. I look forward to seeing you at many of our upcoming events!

ANNOUNCING… A Career Development Workshop

WOW, That Felt Great!
Presented by Sandra Stockall
Tuesday, February 17, 2009

M ost people want to build stronger relationships that equip us to face challenges more effectively and to make a difference in the lives of people around us. This program is based on the FISH! Philosophy that emerged in 1998 from the film, FISH! Catch the Energy, Release the Potential. This film is about Seattle’s world-famous Pike Place Fish Market. The FISH! Philosophy is based on four components: (1) have fun, (2) make their day, (3) be there, and (4) choose your attitude. Learn practical tools to help you apply this philosophy at work, home, and community. It’s a simple approach to creating a change in our own attitudes.

Registration is required -- $15. The Form is available on the UNOPA web site at http://unopa.unl.edu. Deadline for registration is Thursday, February 12, 2009.
If you are looking for help to better use your computer applications you’ve come to the right place.

In my first article I want to tell you about some very helpful online resources at a price you’ll love–FREE.

Free video tutorials
UNL faculty, staff, and students have free access to over 300 online tutorials from Virtual Training Company (VTC). Each lesson runs approximately 2-6 minutes, and include captioning. Go to http://www.vtc.com/ to see the list of applications and to access introductory and demo lessons.

To gain access to all tutorials, please contact UNL Information Services at training@unl.edu for the user name and password. After you log into the site, the page will change to the “My Course List” page which shows the courses previously used by this account. To see all titles, click on the Home button. In the Select a Category menu on the left, select Business Applications to see Microsoft Office 2007 or 2003 titles. Select Graphics & Page Layout to see Adobe Acrobat, InDesign, Photoshop, or other titles. You will find Dreamweaver tutorials in the Internet & Web Design category.

Free “print” instructions
If you prefer step-by-step instruction sheets, check out LTS Online Help Documentation from UW-Eau Claire (http://www.uwec.edu/help/). This is the best source I have found for concise, step-by-step guides for Windows, Microsoft Office applications, Dreamweaver, Adobe applications (Acrobat, InDesign, and Photoshop), and more. All documents are part of The ITM Help Collection, which has been developed by the University of Wisconsin-Eau Claire and is copyrighted by the University of Wisconsin Board of Regents.

Need help finding features in Microsoft Office 2007?
Microsoft Office 2007 is designed differently from previous versions. Many long-time users are finding it difficult to get to their most commonly used commands. Also, many are frustrated by some default setting changes.

If you want to create quick access to your favorite commands within Office 2007, see the instruction sheet “Microsoft Office 2007: Create shortcuts to your most used commands” which includes step-by-step instructions on adding commands to the Quick Access Toolbar (http://cit.information.unl.edu/tips/msoffice2007.htm). This article also provides information on the font and line-spacing default settings changes and other topics.

Are you going to be gone from the office and don’t want people to leave you dozens of email and phone messages (wondering why you have not replied to their messages)?

Turn on your Lotus Notes Out of Office notifications to let people know you won’t be able to respond.

1. When in your Mail Inbox or in Calendar view, in the Menu bar select Actions > Tools > Out of Office to open the Out of Office dialog box. (Shortcut - click on the Tools button, then on the Out of Office menu option.)
2. In the Dates tab area, specify the Leaving date (first date out of the office) and the Returning date (date you will be back in the office - not the last day of your absence).
3. Click on the Exceptions tab and make sure the “Do not automatically reply to mail from Internet addresses” option is checked and active. This prevents an automatic reply to phishing and virus-infested email notes. Replying to a phishing scam is one way that mailers confirm active email addresses and causes people to receive more spam email.
4. Click on the Enable button. You will receive a confirming message to activate this feature, click on the Yes button to enable, then click the OK button close the dialog box.

Notes will run the out-of-office reply message for the time specified. Your calendar “status” has also been marked as “Unavailable” on those dates.

On the return date you specified, Notes will send you a reminder e-mail to disable your Out of Office agent.

1. To disable (turn off) Out of Office notifications, click the Tools button, then select Out of Office.
2. In the Out of Office dialog box, click the Disable button. You will receive a confirming message to disable, then the OK button. Another confirming message regarding the calendar setting will display, click on the Yes button to complete the Disable process.
3. Click on the OK button to close the dialog box.

Introducing... COMPUTER CORNER
UNOPA Notes’ new monthly technology education page. The January issue featured Ranelle’s “X Files” article.

Submit a question! You could win a free lunch.
EMAIL: bjacobs1@unl.edu FAX: 472-2804
NEOPA Mini-Workshop:
A Caregiver Organizer
Facilitated by Pat Jarecke
Nebraska City Union • Noon – 1:00 p.m.
Tuesday, March 3, 2009
and again...
Nebraska East Union • Noon – 1:00 p.m.
Thursday, March 5, 2009

Many of you remember attending a UNOPA Workshop a couple of years back given by Donna Washburn on Elderly Care. This “A Caregiver Organizer” mini-workshop is inspired by Donna. She approached some ladies who were caregivers and asked them if they would put together something that would be helpful to others who find themselves in similar situations. Thus the Caregiver Organizer Notebook was created, and contains most of the forms, notes, guides, etc. to help caregivers be ready when they need to take a loved one to the doctor’s office or hospital.

The notebook will ease potentially stressful situations for the caregiver as well as the person being caring for. Also, if you are nearing retirement age, you may want to personally purchase a notebook and fill it out in advance for yourself, so you and your loved ones won’t be caught without a resource in the event of an unexpected crisis.

Several of these dear ladies have agreed to bring some organizers to the mini-workshops, and will go over them, to acquaint you with the format and organization of these notebooks. For a specified donation you can have our own notebook. If you do not feel the need for a notebook at this time, at least you will be aware of what a valuable resource they are, and have the contact information.

There will be a question and answer time following the presentation. (Bring your lunch!)
Show Your Support for UNOPA—Purchase a Tumbler!

By Sandy Lineberry, 1991-92 Past President

People have always told me I missed my calling by not being in sales, but in a way I always have been. It just hasn’t always been in selling material things. It’s been in selling organizations such as UNOPA, NEOPA and NAEOP. This time, though, I am selling something material. Something you can hold in your hand, something that is a beautiful color and something that everyone can use in one way or another. It is our beautiful blue UNOPA tumbler we are selling to raise funds for UNOPA’s 50th Anniversary, which will be in 2013. I know—sounds like a long time off, but it will be here before you know it. Rather than scramble at the last minute for funds to cover these expenses (and we want it to be nice), we are beginning our fundraising now and are setting the money aside for this event.

The tumblers rival the red Nebraska tumblers with their beautiful blue color, and having the logo and writing on it makes it very special. It has a very tight lid and keeps your beverage hot (or cold) for quite some time. We are hoping every UNOPA member will purchase one (or more) of these and then use it often. You can’t beat the price of $11, plus while you are enjoying the tumbler (whether for coffee, tea or water), you are advertising our organization. These will be sold at UNOPA business meetings, so please stop by our table and purchase your UNOPA tumbler(s).

PHOTO (left to right): Jane Schneider, Sandy Lineberry and Deb Rosenau are pictured at the January General Meeting Fundraising Table, displaying our attractive new tumblers. Looking for a gift? Why not consider an attractive, yet functional, tumbler?

Employee Concerns Brown Bag

By Doreen Wagenaar & Donna Boone, Employee Concerns Co-Directors

Thirteen people attended the Brown Bag session held on Wednesday, January 21, 2009. Reports were as follows:

Chancellor’s Commission on Environmental Sustainability—Lisa King
Campus Recreation Advisory—LaRita Lang
Chancellor’s Campus Safety Committee—Chris Cary
Parking Appeals Committee—Judy Anderson

Academic Senate—Pat Hust
Wellness Committee—Peg Johnson
Employee Benefits / University-wide Employee Fringe Benefits—Doreen Wagenaar reporting for Lola Young.
Child Care Committee—Donna Boone, no report.

A Tribute… Sandy Jorgensen

By Betty James, Ag Leadership, Education and Communication

Sandy Jorgensen worked in the Department of Agricultural Leadership, Education and Communication (AgLEC) from 1989 until July 2005 when she retired. Sandy was very well suited for her job as receptionist in AgLEC. She loved greeting people and always said she couldn’t have a job where she worked in a small office by herself. Sandy was one the most sociable people I have ever had the pleasure to get to know. As I think back, I am sure she was among the first I met in 1990 when I came to work in Ag Hall. We didn’t work in the same department then, but she always had a friendly word for everyone. Later on when we did work together in AgLEC, we went to many UNOPA meetings together. And, I have fond memories of working the UNOPA parking lot together every year. Sandy was ready to get signed up as soon as the request came around.

Sandy Jorgensen passed away on February 1, 2009. She will be missed by family and friends.
February General Business Meeting
By Peg Johnson, Program Director

What do the Floyd S Oldt Outstanding Staff and Silver Pen Awards have in common with the Whittier Building? Both will be highlights at the February General Business meeting.

The Whittier Building’s history will be presented by Ed Zimmer, Lincoln’s Historic Preservation Planner followed by Mike Zeleny, Assistant Vice Chancellor of Research, speaking on the future of the Whittier Building.

I hope everyone’s schedule allows them to attend the February meeting, because the historic and planning aspects continue the theme of our January presentation, and everyone will be eagerly anticipating the winners of these two prestigious awards.

This program will be worth adding to your calendar.

MEMBER NOTIFICATION

UNOPA has an opportunity to help with a service project. Sandy Lineberry’s son is stationed at the Bagram Air Force Base Hospital in Afghanistan. They are in desperate need of socks for children. They don’t have to be new, but should be clean and without holes! Sandy will take care of collecting and sending the socks to Afghanistan.

Please bring socks, clean and in good condition, to the February General Meeting. Socks for sizes infant to teenager, boys or girls, are needed.

Calendar of Events
February 2009
3 Executive Board Meeting (Neihardt Hall)
10 UNOPA General Meeting (City Union)
Floyd S Oldt Outstanding Staff and Silver Pen Awards
-Bring socks; purchase a tumbler or two!
17 Career Development Workshop
27 CAPPD hotel reservation deadline (See Lola Young for information)
March 2009
3,5 A Caregiver Organizer, Mini-workshop
Mark Your Calendar: July 20-24 2009: NAEOP Annual Conference

Barbara Homer reports that following recent shoulder surgery she is recuperating quite well and has returned to work full-time.

UNOPA Notes deadline for the March issue is February 13; feature writers – February 17.

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