

UNOPA GENERAL MEMBERSHIP MEETING MINUTES

November 11, 2014

11:45 a.m. to 1:00 p.m.

East Campus Union, Great Plains Room

President Jane Schneider called the meeting to order at 12:05 p.m.

APPROVAL OF MINUTES

The minutes from the October 14, 2014 General Membership Meeting were emailed to the membership prior to the meeting. The minutes from the October 14, 2014 meeting were approved as submitted.

OFFICER REPORTS

APPROVAL OF TREASURER'S REPORTS

The October 2014 Treasurer's report was emailed to the membership prior to the meeting. The October 2014 Treasurer's report will be filed for audit.

CORRESPONDING SECRETARY

A brief overview of the 2014 Giving Tree was presented by Mikayla Tegler. St. Monica's is the recipient this year.

COMMITTEE REPORTS

MEMBERSHIP

President Schneider presented information about our membership numbers. To date there are 83 total members. 74 active, 1 associate, 1 honorary and 7 retired.

HOSPITALITY-50/50 DRAWING

The 50/50 drawing collected \$110.00 total. The winner of \$55.00 was Linda Wood. HearUNebraska will receive \$55.00. Door prizes were awarded: Mary Guest—Hershey's candy bar; Tisha Mullen—T-shirt, flag and pie certificate; Nicole Smith—T-shirt, flag and pie certificate.

PROFESSIONAL STANDARD PROGRAM (PSP) PRESENTATION

Debbie Hendricks presented three certificates: Jane Schneider was awarded a plaque in recognition of her Advanced III Option I CEOE. Barb Homer was recognized with a bar added to her plaque for her Advanced I Option I PSP certificate. Linda Luedtke received a plaque in honor of her Advanced III Option I PSP certificate. Barb Homer was also recognized as the recipient of the NEOPA Educational Office Professional of the Year Award.

NEOPA ADMINISTRATOR OF THE YEAR AWARD

Marjorie Kostelnick was presented with the NEOPA Educational Administrator of the Year award by Mary Guest, NEOPA President.

AWARDS PROGRAM

The 2014 Floyd S. Oldt Silver Pen recipient is Diane Carson. Diane received a silver pen, \$600.00 and a one-year UNOPA membership.

The nominees for the Floyd S. Oldt Boss of the Year Award were announced by Katie Kerr. The nominees are Michael Zeleny, Assistance Vice Chancellor, Office of Research and Economic Development and Steven Waller, Dean, College of Agricultural Sciences and Natural Resources. Each recipient received a certificate of nomination. Katie Kerr briefly spoke on the importance of mentorship, for both the mentor and mentee. The recipient of the 2014 Floyd S. Oldt Boss of the Year Award is Steven Waller. Dr. Waller received a plaque, \$500.00 and a one-year UNOPA membership.

ANNOUNCEMENTS

Information about the NEOPA past fundraiser is available at the check in table. Remember to pick up your Secret Friends gift. Continue to collect and turn in your Labels for Education and Box Tops. There is a box at the check in table to put them in. The next parking lot to work is November 22nd for the Minnesota game. The next general membership meeting will be December 9th.

Meeting adjourned at 12:49 p.m.

Submitted by Marsha Yelden, Recording Secretary