

Approved as submitted August 13, 2014

**UNOPA Executive Board Transition Meeting Minutes**

June 3, 2014

3:30 p.m. -5:00 p.m.

Whittier Building, 3<sup>rd</sup> Floor Conference Room

**CALL TO ORDER**

President Jane Schneider called the meeting to order at 4:19 p.m.

Roll Call was taken by Marsha Yelden, Recording Secretary.

**MEMBERS PRESENT**

Jane Schneider, Roddy Spangler, Marsha Yelden, Mikayla Tegler, Alycia Libolt, Mary Klucas, Diane Wasser, Karen Jackson, Deb Berens-Hoy, Breana Garretson, Lindsay Augustyn, Diane Carson, Cheryl Wemhoff

**MEMBERS ABSENT**

Tricia Liedle, Carissa Martin

**AD-HOC COMMITTEE MEMBERS PRESENT**

None

**AD-HOC COMMITTEE MEMBERS ABSENT**

Paige Glasshoff

**OFFICER/COMMITTEE REPORTS**

No reports were given.

**AD-HOC COMMITTEE REPORTS**

No reports were given.

**UNFINISHED BUSINESS**

None

**NEW BUSINESS**

The President will request reports from each board member to be used for each upcoming executive board meeting.

The August Executive Board meeting will be scheduled based on results from a Doodle poll. September through June meetings will be held on the first Tuesday of the month at 3:00 p.m., in the 3<sup>rd</sup> floor conference room, Whittier Building if available. The next Executive Board Transition meeting will be the first Tuesday of June, 2015.

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A sign up sheet for football game parking lot coordinator was passed around. Each member of the Executive Board is expected to be a coordinator for one game. Jane Schneider and Mary Klucas will coordinate for the first game.

There are still openings in the Standing Committees. It was suggested to make the Nominating Committee either an Ad-Hoc Committee or part of the Membership Committee. This will be discussed at the August Executive Board meeting.

The summer social flier will be sent out soon. The social will be on Tuesday, July 22, 2014.

The director list and contact information is on the website.

The budget will be sent to the Executive Board.

Changes to UNOPA Notes were discussed. There is a way to set up the newsletter similar to UNL Today. Story submission would be similar to UNL Today. There was a question about how that would work with Digital Commons. A concern was raised about how the newsletter would be submitted for awards. This will be further discussed at the August meeting.

The next meeting of the Executive Board will be in August, 2014. The date, time and location are to be determined.

The meeting adjourned at 4:50 p.m.

Submitted by Marsha Yelden, Recording Secretary