

## **UNOPA Executive Board Meeting Minutes**

June 12, 2018

11:30 a.m.

Nebraska Innovation Campus, 2<sup>nd</sup> Floor Conference Room

### **CALL TO ORDER**

President Barbara Homer called the meeting to order at 11:35 a.m. Roll call was taken by Marsha Yelden, Recording Secretary.

### **MEMBERS PRESENT**

Barbara Homer, Marsha Yelden, Susan Wesely, Tricia Liedle, Lorraine Moon, Jennifer Greenlee, Mikki Sandin, Kelsey Sims and Judy Anderson.

### **MEMBERS ABSENT**

LaRita Lang, Mary Guest, Debbie Hendricks, Kathy Schindler, Marla Nissen and Lola Young.

### **AD-HOC COMMITTEE MEMBERS ABSENT**

Jane Schneider.

### **OFFICER/COMMITTEE REPORTS**

Recording Secretary/Minutes Approval: Minutes of the May 1, 2018 meeting were approved as presented.

Treasurer/Treasurer's Report: Report attached. Susan Wesely reported that she will be writing a check to pay the cost center balance. Susan asked if she should transfer money from savings to checking to start the new year with a larger balance in checking. The Board agreed this was not necessary. Susan indicated that she ordered more checks.

President: Report attached. President Homer read the resignation letter from 2018-2019 President Donna Bode. Donna is resigning effective June 4, 2018. President Homer shared a thank you from Alycia Harden, NEOPA Fellowship Director. Alycia expressed appreciation for the basket donation for the NEOPA Spring Conference.

President Homer reported she received an email from Olivia Rejda requesting UNOPA contribute money to the Nebraska basket for the national conference. The board questioned if this had been done in May or if this is for a different basket. President Homer will contact Olivia and get more details.

President Homer announced Carol Bom informed her there are still seven openings available for the STAR Achievement Series offered by NEOPA. President Homer will send an email to the membership about the series.

Past President/Bradley Munn Fund: Report attached. Tricia Liedle reported she prepared a letter to Susan Wesely for UNOPA's contribution to the Marion T. Wood Scholarship Fund. She asked for clarification on the memorial donation on behalf of a deceased past president. When a past president dies, the current past president initiates a memorial donation from UNOPA. If the obituary specifically indicates a memorial, the funds should go to that cause.

**Tricia moved: "I move the Bradley Munn Fund access to accounts and award submissions continue to be processed by Tricia Liedle as a co-chair to the President Elect. This is due to the complicated process of getting everything changed over each year a new Past President comes into play."** The motion was withdrawn after not receiving a second.

Tricia indicated she received access to the Foundation funds in April. Tricia felt because it took so long to get access, it didn't make sense to start the access process all over again for the incoming Past President. After discussion, it was decided a motion was not needed. Tricia will continue to have Foundation access and assist Past President Barbara Homer with the Bradley Munn Fund as needed and Barbara Homer will be the primary contact for the 2018-2019 Bradley Munn Fund.

Career Development/PSP: Lorraine Moon announced there will be a brown bag presentation on September 18<sup>th</sup> about the Concur travel system. The system will be going live in early September. The event will be from 11:30 a.m. to 1:00 p.m. on East Campus. Everyone in the UNL community is invited. This is in addition to the training that will be offered by Concur and UNL.

Outreach: Report attached. Mikki Sandin reported the Summer Social is scheduled for June 21<sup>st</sup> from 3:30 to 5:30 p.m. in Jorgensen Hall. Games, snacks and the movie, "Bugeaters" are planned. Mikki asked President Homer to send another reminder to the membership about the Summer Social.

#### **OLD BUSINESS**

None.

#### **NEW BUSINESS**

None.

President Homer adjourned the meeting at 12:00 p.m.

Submitted by Marsha Yelden, Recording Secretary