Building UNOPA's Future on the Foundation of Our Past

Message from our President...

by Sandy Watmore, President

It takes all of our members, directors, and officers to assure UNOPA's continuing success. However, several of our members have gone above and beyond to be sure we are continuing to "Build UNOPA on the Foundation of Our Past". I would like to offer Kudos to some of these members for their recent contributions.

Jeanette Fisher, current Corresponding Secretary, did an outstanding job organizing and completing the Giving Tree project. The residents of Fresh Start and St. Monica's were overwhelmed by our donations. Kudos to Jeanette and everyone else who helped with or donated to this cause.

Our Awards Director, Helen Sexton, has been handling the responsibilities of the Floyd S. Oldt award presentations while recuperating from major surgery. Kudos to Helen!

When our installed Professional Growth Director, Shirley Horstman, found her position at UNL wasn't allowing her the time necessary to complete her duties, Judy Anderson stepped in to help. Kudos to Judy form immediately taking on the job of our Fall Workshop.

Kathy Schindler, our Recording Secretary, found it necessary to step down from that position early this month because of time commitments at her current job. One of our dedicated UNOPA members, Valerie Egger stepped up to the plate and offered to take over Kathy's duties for the remainder of the year. Thank you, Valerie and our Kudo's.

These members are not the only ones who are making UNOPA's year run smoothly, but their extra effort and commitment to our organization is what makes UNOPA what it is. A personal thank you to these members and the rest of the Executive Board for everything they do to make my duties of President less problematic!
Getting to Know Your UNOPA Board!

Favorite Year: 1993
Worked at UNL: 1998
Favorite Office Supply: Sticky notes
Best Friend: Gary
Home Town: Garland, NE
Siblings: 2 Sisters, 1 brother
Education: 2 Years SCC Lincoln
Favorite Color: Red
Currently live: Valparaiso, on a farm
Pets: 2 Dogs, 1 horse, 3 cats, 1 donkey
Best Physical Character: Eyes
Hobbies: Walking dogs, ride bike
Pet Peeve: People who don’t fill ice cube trays.
Three words to describe me: Fun, understanding, caring

Who Could This Be? See Page 3

PSP Gift Table

PSP will have a gift table at each of the UNOPA meetings through May, 2005. Please bring your $$$$$. Most everything will be under $5.00. Sample items for the February 2005 meeting are:

- Friendship Journal - $1.75
- Recipe Box - $4.00
- Address Books - $1.00 and $2.00
- Imported Coffee - $1.50
- Precious Moments Plate sm. - $2.00
- Earrings - .50 - $3.00 mostly $1.00
- Glass Hummingbirds - $1.50
- Bath and Body Lotion Kit - $3.00
- Dollies - .50
- Tatted hearts and bookmarks - $1.00
- Coffee cups - .50
- Chocolate Rosebuds - $1.00 (not only for Valentine’s Day; think: thank you, appreciation)

If you would like to place an order for the Hershey Kisses Rosebuds please call Lynn DeShon 472-4925 to place an order. The price is: $1.00/ea; 6/$5.00 and 13/$10.00.

Search for Sandy’s Hammer
by Barb L’Heureux, UNOPA Notes Editor

Somewhere in UNOPA Notes you will find Sandy’s Hammer. The first two to email the page number and the article name to blheureux@unlalum.nebraska.edu will receive a prize. Here is what you need to look for:

Treasurer's Report-January 10, 2005
by Lois Erickson, Treasurer

Beginning Checking Balance December 1, 2004 $5,527.14

Income
Membership $ 69.00
Hospitality $730.00
Ways & Means $1,806.00
Interest $ 1.45
50/50 $ 37.50
Professional Growth $400.00
Total Income $3,043.95

Expenses
Program $ 41.35
Membership $ 47.94
UNOPA Notes $160.64
Professional Growth $ 64.11
Awards $ 78.00
Treasurer $ 10.17
Hospitality $1,458.80
Miscellaneous $ 20.00
Total Expenses $1,881.01

Ending Checking Balance January 10, 2005 $6,690.08
Cost Objective Balance $ 44.38
Closing Balance $6,734.46
CD Balance $ 3,000.00
UNOPA General Meeting
January 11, 2004

by Kathy Schindler, Recording Secretary

Call to Order:
   President Sandy Watmore welcomed everyone to the annual joint UNOPA/UAAD meeting at 12:07 p.m.
   UAAD President Russell Bartholomew reported that the UAAD business meeting will be held at the February meeting.

OFFICERS' REPORTS
Recording Secretary:
   The minutes from the December general meeting were published in the January UNOPA Notes. Not everyone has had a chance to read the UNOPA Notes yet, so approval of the minutes was postponed until the February meeting.

Treasurer:
   Lois Erickson said the beginning checking balance on December 1 was $5,527.14. The income was $3,043.95 and expenses were $1,881.01 That leaves the ending checking balance at $6,690.08 with $44.38 in the cost object. The CD balance is $3,000.

Corresponding Secretary:
   Jeanette Fisher read thank you letters from St. Monica's and Fresh Start, the recipients of the UNOPA Giving Tree in December. Sandy thanked Jeanette for her hard work organizing gifts for these two organizations.

STANDING COMMITTEE REPORTS
Awards:
   Sandy reported for Helen Sexton, Awards Director. Nominations are due January 14 for the Floyd S. Oldt Outstanding Staff and Silver Pen Awards. These will be presented at the February 8 general meeting. More information will be on the UNOPA web site or by contacting Helen Sexton.

Nominating Committee:
   Jan Edwards said she is starting to look for people who would make good officers for next year. If you have any suggestions, please contact Jan.

UNOPA Notes:
   Sandy reminded everyone that the deadline for the February issue of UNOPA Notes is January 15.

NEOPA/NAEOP Liaison:
   Carol Bom reported that the Nebraska Educational Office Professionals Association (NEOPA) and the National Association of Educational Office Professionals (NAEOP) Central Area will host a Professional Development Day on March 31, April 1 and 2 at the Cornhusker Hotel in Lincoln. Randy Morgan, CSP, from Boise, Idaho, is the keynote speaker.

Ways & Means Committee:
   Kathy Bennetsch with the NEOPA Ways & Means Committee said raffle tickets are available for a two-night stay at the Cornhusker Hotel, Lincoln, including movie tickets.

PSP Stipend Committee:
   Sandy reported that the PSP Stipend Committee once again was offering a mini-bazaar of gift items on the table near the entrance. She suggested everyone stop and shop as they leave the meeting.

OLD BUSINESS
Bylaws:
   Sandy announced that a special meeting will be held Tuesday, January 25 to discuss updates in the UNOPA Bylaws & Constitution. Please watch for the location and time.

Hospitality Committee:
   Debbie Hendricks announced the winners of the door prizes and the 50/50 drawing. The center piece door prizes were awarded to the person sitting to the left of the person who was sitting on the chair with the special mark. The winner of the 50/50 drawing was Helen Dukes. The other half of the award goes to Kids Unlimited.

President Elect/Program:
   Becky Hastings introduced and welcomed local historian Jim McKee. He spoke on the history of Lincoln’s downtown. He had a slide presentation of downtown landmarks from 100 years ago.

   The meeting was adjourned at 1:10 p.m. The next meeting will be February 8 at 11:45 a.m. The winners of the Silver Pen Award and Outstanding Staff Awards will be announced at this meeting.

Getting to Know Your Board
Answer: Becky Hastings
February 1  Board Meeting
February 8  General Meeting
February 14 Valentine's Day
February 21 President's Day

Education is the birthright of every person. We as members of the University of Nebraska Office Personnel Association pledge ourselves to safeguard that right. We acknowledge the unique role of educational office personnel and the importance of their contributions to the university and the community. The purpose of UNOPA is to provide professional growth and promote high professional standards for education office personnel with the University of Nebraska, as partners upholding the quality of service to the university educational system and the community.