

Minutes

University of Nebraska Office Professionals Association (UNOPA)

Tuesday, December 13, 2011, 11:45 a.m. – 1:00 p.m.

Spaghetti Works, ~~Downtown Lincoln~~ 228 N 12th St.

President, Cathy Robertson, called the meeting to order at 11:56 a.m.

Cathy Robertson introduced the Southwest High School Chamber Choir. They performed a selection of holiday songs for us while we finished our lunches.

President, Cathy Robertson, called the business meeting to order at 12:27 p.m.

The minutes of the November 8, 2011, General Membership Meeting had been emailed to the membership prior to the meeting. **The minutes will stand approved as amended.**

Officer Reports

Corresponding Secretary: Lainey Bomberger

Lainey introduced Larry Williams and Nate Woods from the Clyde Malone Center which is the recipient of UNOPA's Giving Tree this year. Larry Williams expressed his thanks for our generosity. Nate Woods provided some information about the program(s) that will be using the gifts provided to them.

Donated items can be delivered to Lainey through Wednesday, December 21, 2011, or call her and she will make arrangements to do a pick up.

Treasurer: Marlee Crombie

The November Treasurer's report was emailed to the membership prior to the meeting. There were no corrections. **The report will be filed for audit.**

Standing Committee Reports

Bylaws: Pat Hust

On behalf of Pat Hust, Sandy Lineberry noted that the ballots received for the proposed Bylaw changes need to be destroyed.

Sandy Lineberry moved that the Bylaws ballots be destroyed. The motion was seconded by Peg Johnson. The motion passed unanimously.

Career Development-PSP: Debbie Hendricks

Cathy reminded everyone of the PSP Brown Bag, on Wednesday, December 14, 2011, at noon.

Employee Concerns: Marcy Tintera and Roddy Spangler

We still need a representative to serve on the Chancellor's Commission on Environmental Sustainability which is a three year appointment. The committee meets monthly at the City Campus Union or by conference call. Please let Marcy or Roddy know if you are interested.

Membership: Gretchen Walker

Membership as of today are 156 total. The break down is 119 Active, 10 Associate, 7 Retired, and 20 Honorary.

Gretchen also noted the following upcoming activities this spring:

Approved as Corrected – January 18, 2012

- The PSP Luncheon is on Saturday, March 31, 2011. Jim McKee will be providing a talk entitled, “Why is Lincoln the State Capital and not Yankee Hill?” The registration form will be available on the UNOPA website after the holidays.
- The Membership, Mentoring, and Outreach Committees have been collectively coordinating Brown Bag sessions in response to the member survey. The Brown Bags will be held in January, March and May.

The first Brown Bag session will be offered 12:00 p.m.-1:00 p.m. on either Monday, January 23, 2012, on city campus or Wednesday, January 25, 2012, on East campus. Kimberly Barrett will be the speaker.

- There are three professional growth opportunities in April to think about
 - NEOPA Spring Conference, April 13, 2012, in Wayne, NE.
 - NAEOP Spring Institute, April 20-22, 2012, in Rogers, Arkansas (15 PSP hours)
 - NAEOP Central Area Professional Development Day, April 26-28, 2012, in Olathe, Kansas.

Gretchen also reminded us about the NAEOP conference in July.

Nominating: Nelvie Lienemann

Nelvie Lienemann moved that the election ballots for President-Elect be destroyed. The motion was seconded by Lainey Bomberger. The motion passed unanimously.

UNOPA Notes: Linda Ratcliffe

Cathy Robertson reminded everyone that the deadline for the next issue is Friday, December 16, 2011.

Ways and Means: UNOPA Board

All parking lot workers will have their name in a drawing. Each person will have their name included one time for each game worked. The drawing is for a \$25 gift card drawing. The winner will get to choice where the gift card is from.

Hospitality: Jaime Long and Sara Luther

The 50/50 drawing collected \$77. Andrea Peterson received \$38.50 ~~and \$38.50~~ and \$38.50 will go to President Cathy's designated charity – Martin Luther King, Jr. Scholarship program.

Announcements

Cathy Robertson mentioned that there was information regarding Nebraska Homes Sales available on the tables if anyone was interested. She noted that UNOPA is not promoting ~~anyone~~ any one realty company over another.

Meeting adjourned at 12:49 p.m.

Respectfully submitted,

Mary Klucas, Recording Secretary