

**Approved As Presented – May 8, 2012**

Minutes

University of Nebraska Office Professionals Association (UNOPA)

General Membership Meeting

Tuesday, April 10, 2012, 11:45 a.m. – 1:00 p.m.

East Campus Student Union

President, Cathy Robertson, called the meeting to order at 12:03 p.m.

The minutes of the March 13, 2012, General Membership Meeting had been emailed to the membership prior to the meeting. **The minutes will stand approved as presented.**

**Officer Reports**

**Treasurer: Marlee Crombie**

The March Treasurer's report was emailed to the membership prior to the meeting. **The report will be filed for audit.**

**Past President: Mari Greer**

The Bradley Munn Professional Growth Fund is selling raffle tickets for a Nook Color. Raffle tickets are \$5 for one ticket and \$20 for six tickets. The drawing will be at the May meeting. Contact Mari Greer, Lainey Bomberger, Marlee Crombie, Mary Klucas, Jane Schneider, or Beth Zager to purchase raffle tickets.

April 15 is the next deadline for submitting a reimbursement request to the Bradley Munn Professional Growth Fund.

Mari is coordinating car-pooling for the NEOPA conference in next week. Please let Mari know if anyone needs help with carpooling. NOTE: The location has changed to the Methodist Church. Watch for an email regarding the change if you are registered to go.

There will be a request made for additional funding for those planning to attend national conference. Please let Mari know if you are planning to attend.

**Standing Committee Reports**

**Career Development: Debbie Hendricks**

The next deadline to submit materials for the Professional Standards Program is May 15.

**Membership: Gretchen Walker**

There will be a Brown Bag Lunch event on May 22, 2012, in the East Campus Student Union. Dr. Dawn O. Braithwaite will present a session titled *Communicating Credibility for Professionals*.

**Nominating: Nelvie Lienemann**

We used electronic balloting for the first time with this election with a lot of positive feedback.

The slate of officers for 2012-2013 was presented:

President	Linda Luedtke
President-Elect	Mary Klucas
Recording Secretary	Shawn Sheets
Corresponding Secretary	Lisa King
Treasurer	Jaime Long

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Installation for the 2012-2013 officers will be at the May 2012 meeting.

### **Outreach: Mary Klucas**

The Summer Social will be 3:45 p.m. – 5:30 p.m. on June 7, 2012, in the East Campus Student Union. The cost will be \$5 per person. Fliers with registration information will be available in late April or early May.

### **UNOPA Notes: Linda Ratcliffe**

The deadline for the next issue of UNOPA Notes will be April 13, 2012.

### **Hospitality: Jaime Long and Sara Luther**

The 50/50 drawing collected \$84. Cathy Robertson received \$42 and \$42 will go to President Cathy's designated charity – Martin Luther King, Jr. Scholarship program. Two T-shirts were donated by the University Bookstore for door-prizes. The T-shirts went to Tricia Liedle and Damien Pfister.

### **Program**

Lainey Bomberger welcomed us all to the Rose Frolik Awards Program and Past President Recognition Luncheon. We paused for a moment of silence in memory of Past Presidents who have gone before us. Lainey read the name of each Past President in attendance. They were presented with a wooden rose and thanked for their service to UNOPA. The retiree members were recognized as well though none were able to attend.

Linda Luedtke recognized the Awards Committee members for their hard work. She thanked the judges and introduced, Sherri Wimes, Vice President, Human Resources Talent Team, Ameritas Life Insurance Company, who was able to attend the luncheon. The other judges were Reverend Bill Chamberlain, Presbyter, Nebraska District UPC, and Gina Sherwood-Klein, Morning Host, B107.3 Radio.

The Rose Frolik Award was created to honor a UNOPA member who exemplified Rose's beliefs. Linda reviewed the criteria for the award. The recipient will receive a plaque, \$600 stipend and a one year UNOPA membership. Four members were nominated. Each of the nominees was recognized with a certificate of nomination. Linda thanked each for their service to UNOPA. They are truly an inspiration to us all.

Nominees:

Joan Frederick, INTSORMIL Program

Lisa King, Department of Child, Youth, and Family Studies

Donelle Moormeier, Department of Communication Studies

Susan Thomas, Institute of Agriculture and Natural Resources, Department of Agronomy and Horticulture

Sandy Lineberry presented the 2012 Rose Frolik Award to Lisa King. Lisa expressed her thanks for the award and to her nominators. Sandy noted that in addition to plaque, stipend and membership, all Rose Frolik Awardees receive a pendant with a picture of Rose Frolik on it.

### **Announcements:**

The next meeting is May 8, 2012, the East Campus Union. The new officers will be installed.

Meeting adjourned at 12:34 p.m.

Respectfully submitted,

Mary Klucas, Recording Secretary