

UNOPA Executive Board Meeting Minutes

August 13, 2012

3-5 PM, 131 LAW

The meeting was called to order by President Linda Luedtke at 3:15.

Roll call was taken with these members present: Linda Luedtke, Mary Klucas, Lisa King, Jaime Long, Cathy Robertson, Diane Carson, Jane Schneider, Deb Rosenau, Roddy Spangler, Barbara Homer, Kathy Schindler, and Marcy Tintera.

Members absent: Shawn Sheets, Lainey Bomberger, Debbie Hendricks, Alicia Arnold, Tricia Liedle, and Tonda Humphress.

Minutes from the June meeting were approved as corrected.

OFFICER REPORTS

President—Linda Luedtke discussed the date of Chancellor Perlman's address coinciding with our first regularly scheduled meeting. It was decided to move our meeting to September 19, and join UAAD since we both had wanted Ronnie Green as a speaker. On that date, we will have an abbreviated business meeting; announce the football parking sign-up, introduce Lola Young as NAEOP president, and announce the 50th anniversary of UNOPA on February 21. We will check with UAAD in advance regarding the 50/50 drawing. Linda hopes to have Lincoln Literacy as this year's charity. She will also try to have October, November and December board meetings at Whittier.

President Elect—Mary Klucas had no report.

Recording Secretary—Shawn Sheets was unable to attend.

Corresponding Secretary— Lisa King has sent out two cards to members, and will be getting a copy of the membership roster from Barb Homer in order to have addresses.

Treasurer— Jaime Long is still waiting to get the treasurer information from last year.

Past President/Bradley Munn—Cathy Robertson needs committee members.

Linda Luedtke led discussion on the need for a Career Development chair. It was decided to offer two workshops a year, with one being at no cost to members. A motion was made by Mary Klucas and seconded by Roddy Spangler that the UNOPA join with UAAD for the Fall 2012 workshop be held November 8, 2012 with Paul Wesselman as the speaker. Motion passed.

STANDING COMMITTEE REPORTS

Awards—Diane Carson reported the need for judges (off-campus people), and is having the new deadlines put on the web.

Bylaws—Jane Schneider will address the discrepancy in the standing rules and bylaws concerning the September 15 and September 30 deadlines for membership renewals.

Career Development—TBA

Career Development PSP—Debbie Hendricks was absent, but the next deadline is September 15, 2012.

Communication Technology—Deb Rosenau is in her 3rd year in this position, would like to have someone as a backup, or technologist-in-training.

Employee Concerns—Roddy Spangler needs 3 members for University-wide committees; faculty senate, wellness and campus safety.

Hospitality—Alicia Arnold was absent; report will be at next meeting.

Membership—Barbara Homer will be looking for help in distributing welcome UNOPA mugs to new members. To date, she has 23 membership renewals. The need to update the brochure was mentioned.

Nominating—TBA

Outreach—It was reported that Tricia Liedle has ideas for Brown Bags, and will present those at the next meeting.

Program—Mary Klucas has a committee in place and her committee is working on finalizing the programs for the year. The information will be distributed at the next board meeting.

UNOPA Notes—Kathy Schindler reported that August 24 is the next deadline to submit items.

Ways and Means—Mary Klucas suggested an email be sent out to notify the membership of the change in the parking lot assignment; in the absence of a chair, the board will take over ownership of this fundraiser.

AD-HOC COMMITTEE REPORTS

Digital Commons—Tonda Humphress will report at the next meeting.

Marketing—TBA; Linda Luedtke will send out the marketing plan to the board. We were reminded that Linda Shipley's class can provide an intern to help with this type of work.

50th Anniversary—This event will be held February 21, 2013 at 5:30 in the East Campus Union. They hope to use a Journalism School intern to help with publicizing.

OLD BUSINESS

NEW BUSINESS

Nebraska Home Sales will provide two \$100 scholarships this year.

UPCOMING DATES

September 11, 3-5 Exec Board meeting at Whittier, rm 230 on 2nd floor (not the big conference room on 3rd)

January 15, TBA, Yearly Joint meeting with UAAD, UNOPA hosts

ADJOURN The meeting was adjourned at 4:55.

Respectively Submitted
Lisa King

